

Report to Joint Consultative and Safety Committee

Subject: Information item: Minor changes to the Establishment agreed outside the formal full JCSC process (Standing Item).

Date: 20 February 2024

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1. Purpose of the Report

This is a standing information item highlighting to the Committee any minor changes to the Establishment proposed by the Senior Leadership Team for implementation outside the formal full JCSC process but following consultation with trade unions. Such minor changes will not have wide organisational impact and will be authorised for implementation by the Chief Executive under delegated powers.

2. Recommendation

The Committee is asked to note this report.

3. Background

Prior to the minor changes being implemented local trade unions are always consulted. Should there be concern raised during this consultation about any proposal made, the proposal would be taken out of this “shortened process” and placed before the Joint Consultative and Safety Committee for full consideration. All new posts have been job evaluated through formal arrangements.

4. Summary of proposals

Since the last JCSC meeting and at the time of papers being written there has been one staffing proposal affecting the permanent Establishment that has been considered by Senior Leadership Team outside the full JCSC framework;

4.1 Community and Leisure Services

There has been a minor structural change to introduce a several new part-time posts as follows:

- Three Band 3 Swim Scheme Administrators at Arnold, Carlton Forum, and Calverton Leisure Centres (between three and six hours each)
- One 15 hour per week Cleaner at Carlton Forum Leisure Centre
- One 15 hour per week Leisure Attendant at Arnold Leisure Centre

To run the swim scheme efficiently and maximise the programme there was a need to increase the resource slightly to support the necessary administrative tasks associated with the provision of swimming classes and increased footfall has led to the need for an increase in the cleaning and general support provision.